



TREE REMOVAL REQUEST
{FRM 04.10.06}

Homeowner: _____ Date: _____

Street Address: _____ Brooksville, FL 34601

Phone: _____ Email: _____

Type of Tree: _____ DBH: _____

Location of Tree: Front Yard _____ Back Yard _____ Left Side _____ Right Side _____

Reason for removal request:

_____ Current or potential safety hazard _____ Prevents proposed modification of property

_____ Insect infestation or disease _____ Weakened by age, storm, or fire

_____ Other: _____

Signature of Homeowner: _____

This form must be returned to the WBCA/Wesleyan Village Office

- - - - - (Office Use Only) - - - - -

This request is: _____ Approved _____ Denied Date: _____

Owner pays: _____ Yes _____ No

Signature: _____

Printed Name & Title: _____

8225 Wesley Drive
Brooksville, FL 34601
352.799.1644
www.wesleyanvillage.org
An Active Adult Christian Community

<p style="text-align: center;">WESLEYAN BIBLE CONFERENCE ASSOCIATION – WESLEYAN VILLAGE</p> <p style="text-align: center;">OPERATING PROCEDURE</p>	<p>NO. OP 4.10.06</p>	<p>EFFECTIVE DATE: 10.01.21</p>
<p>Subject: Tree Removal</p>	<p>Page 1 of 2</p>	
<p>Governing Document References: <i>Covenants</i> Landscape Maintenance #5; #6</p>		

Procedure Statement: This procedure outlines the process for receiving permission to remove a tree from a residential property. Trees on common areas and on leased or rented properties are the responsibility of the Association.

Requirement: Residents are required to follow the WBCA *Covenants* and the Hernando County Codes when removing a tree from their property.

Covenants:

Trees on property you own must be trimmed as necessary. Diseased trees and/or those that need to be removed due to damage shall be removed at the homeowner’s expense following written permission from Management. In some cases, it is also necessary to obtain approval (often including the requirement of replacement) from Hernando County before a tree is removed.

To enhance the ecology of Wesleyan Village, no trees shall be cut down without the written permission of the Association and of the local government, when required. If approved construction necessitates the removal of a tree from its original location or its being cut down, the property owner is encouraged to plant another tree to compensate for the loss.

Hernando County Code:

A tree removal permit is required before removing any specimen or majestic trees. Specimen trees have a diameter of 18” or greater when measured at breast height. Majestic trees have a diameter of greater than 36" at breast height. Sand pines and palms are excluded from permitting requirements. Hernando County will inspect and permit the removal of a protected tree if the tree is an immediate safety hazard and/or causing property damage.

Procedure:

Resident:

1. Obtains “Tree Removal Request” {FRM 04.10.06} from the WBCA office.
2. Completes the form and returns it to the WBCA office.

<p style="text-align: center;">WESLEYAN BIBLE CONFERENCE ASSOCIATION – WESLEYAN VILLAGE</p> <p style="text-align: center;">OPERATING PROCEDURE</p>	<p>NO. OP 4.10.06</p>	<p>EFFECTIVE DATE: 10.01.2021</p>
<p>Subject: Tree Removal</p>	<p>Page 2 of 2</p>	
<p>Governing Document References: <i>Covenants</i> Landscape Maintenance #5; #6</p>		

WBCA Office:

3. Forwards form to the Building & Grounds Supervisor within two (2) working days.

Building & Grounds Supervisor:

4. Makes site visit to inspect tree to be removed within five (5) working days of receiving the request.
5. Measures diameter of tree to be removed.

If the tree is less than 18" DBH:

6. Issues notice of approval/disapproval of tree removal request based upon the ecological impact to Wesleyan Village.
7. Informs resident of decision within three (3) working days of site visit.

If tree is greater than 18" DBH:

8. Instructs the Resident to obtain a permit from Hernando County. (Note: In the interest of time, the Resident may apply for the Hernando County permit prior to submitting a request to WBCA. However, a Hernando County permit alone is NOT sufficient permission to remove the tree. The Resident also needs approval from WBCA.)

Resident:

9. Obtains permit from Hernando County if required. (Note: If Hernando County refuses to issue a permit, the Resident is NOT permitted to remove the tree.)
10. Forwards copy of County permit to the Building & Grounds Supervisor.

Building & Grounds Supervisor:

11. Issues notice of approval/disapproval of tree removal request based upon the ecological impact to Wesleyan Village.
12. Informs Resident of decision within three (3) working days of receiving a copy of the Hernando County permit.

Resident:

13. Removes the tree as permitted.
14. Thoroughly cleans up all tree and landscape debris caused by tree removal.